

# Leavenworth Water Department

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[www.lvnwater.com](http://www.lvnwater.com)

## AGENDA

**DATE:** January 28, 2013

**TIME:** 5:00 PM

**PLACE:** 601 Cherokee, Leavenworth, Kansas 66048

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Meeting called to order, confirmation of quorum, and approval of the agenda.

- A. Review and Approve Board Meeting Minutes of January 14, 2013 (2 min)
- B. Board Member Items Outside of Executive Session (5 min)
- C. Public Comment (10 min)
- D. Consideration of Payroll Disbursements (2 min)
- E. Financial Reports and Claims:
  1. Consideration of Payment of Claims (2 min)
  2. Consideration of Payment of Special Claims (2 min)
  3. Consideration of Payment of Special-Special Claims (2 min)
  4. Consideration of Financial and Investment Report (5 min)
- F. Consent Agenda:
  1. Consideration of Updated 2013 Schedule of Events (5 min)
- G. Administration Update:
  1. HR Update (5 min)
  2. Staff Engineer Resumes and Interviews (2 min)
  3. Office Renovation (2 min)
- H. Project Updates
- I. Consideration of 2013 City Billing Cost Share (5 min)
- J. Consideration of University of Saint Mary SpireFest Request (5 min)
- K. Consideration 2013 Employee Benefit Package (20 min)
- L. Department Manager's Report (Highlights):
  1. Department Manager (10 min)
  2. Treatment Plant Operations (5 min)
  3. Water Distribution Operations (5 min)

Meeting Adjourned