

LEAVENWORTH WATERWORKS DEPARTMENT

Serving the City of Leavenworth and Seven Rural Water Districts in Leavenworth and Jefferson Counties

Leavenworth Waterworks Board Meeting

601 Cherokee

Leavenworth, Kansas 66048-0576

Monday, August 26, 2013

5:00 – 8:00 PM CT

AGENDA

Board Meeting

- | | |
|--|--------------------------|
| A. Call to Order | Michael Bogner, Chairman |
| B. Roll Call/Announcement of Quorum | Michael Bogner, Chairman |
| C. Requests, Comments, Petitions by Members of the Public (5 min) | Michael Bogner, Chairman |
| D. Board Member Items Outside of Executive Session (5 min) | Michael Bogner, Chairman |
| E. Approve Minutes of Previous Meetings (5 min)
Board Meeting of August 12, 2013 | Michael Bogner, Chairman |

Consent Agenda

- | | |
|---|--------------------------|
| F. Consideration of Payroll Disbursements (5 min)
Payroll Disbursement of August 31, 2013 | Michael Bogner, Chairman |
| G. Consideration of Payment of Claims (10 min): <ul style="list-style-type: none">• Regular Claims• Special Claims• Special-Special Claims Board to approve various claims for payment | Lesia Hegeman |
| H. Consideration of Updated 2013 Schedule of Events (5 min)
Board to updated schedule of events | John Kaufman |

Regular Agenda

- | | |
|---|------------------------|
| I. Presentation and Consideration of July Financial Statement and Investment Report (10 min)
Board to approve July 2013 Financial Statement and Investment Report | Lesia Hegeman |
| J. Discussion of 2014 Draft Operating Budget and 10-Year Plan (30 min)
Board to review and discuss 2014 draft O & M Budget | John Kaufman and Staff |
| K. Discussion of 2014 Draft Capital Budget and 10-Year Plan (30 min)
Board to approve new employee manual | John Kaufman and Staff |

Staff Reports

- | | |
|--|--------------------------------|
| L. Administration (20 min): <ul style="list-style-type: none">• Human Resources Update• Computers and Software• Draft Procurement Policy and Procedures | John Kaufman and Lesia Hegeman |
|--|--------------------------------|

M. Projects Update (10 min):

Staff to present brief status report on current and planned projects

Kayla Manning and others

N. General Manager's Report (10 min):

- Government Affairs
- Community Relations
- Legislation and Regulation Update
- Operations:
 - Water Treatment
 - Water Distribution

John Kaufman

Other Matters

O. Unfinished Business

Michael Bogner, Chairman

P. New Business

Michael Bogner, Chairman

Q. Executive Session

Michael Bogner, Chairman

R. Adjournment

Michael Bogner, Chairman

Attachments