

# LEAVENWORTH WATERWORKS DEPARTMENT

Serving the City of Leavenworth and Seven Rural Water Districts in Leavenworth and Jefferson Counties

## Leavenworth Waterworks Board Meeting

601 Cherokee

Leavenworth, Kansas 66048-0576

Monday, September 9, 2013

5:00 – 8:00 PM CT

## AGENDA

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### Board Meeting

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|--|--------------------------|
| <b>A. Call to Order</b>  | Michael Bogner, Chairman |
| <b>B. Roll Call/Announcement of Quorum</b>   | Michael Bogner, Chairman |
| <b>C. Requests, Comments, Petitions by Members of the Public (5 min)</b>                   | Michael Bogner, Chairman |
| <b>D. Board Member Items Outside of Executive Session (5 min)</b>                          | Michael Bogner, Chairman |
| <b>E. Approve Minutes of Previous Meetings (5 min)</b><br>Board Meeting of August 12, 2013 | Michael Bogner, Chairman |

### Consent Agenda

- |   |                          |
|---|--------------------------|
| <b>F. Consideration of Payroll Disbursements (5 min)</b><br>Payroll Disbursement of August 31, 2013   | Michael Bogner, Chairman |
| <b>G. Consideration of Payment of Claims (10 min):</b> <ul style="list-style-type: none"><li>• Regular Claims</li><li>• Special Claims</li><li>• Special-Special Claims</li></ul> Board to approve various claims for payment | Lesia Hegeman            |
| <b>H. Consideration of Updated 2013 Schedule of Events (5 min)</b><br>Board to updated schedule of events   | John Kaufman             |

### Regular Agenda

- |   |  |
|---|--|
| <b>I. Consideration of Rapid Mix Unit for South Plant (5 min)</b><br>Board to approve purchase of new rapid-mix unit                                | Gary Simanowitz and Jeff Arnold                |
| <b>J. Consideration of Well Clean Bids (5 min)</b><br>Board to approve bid to clean wells No. 3A, 5, and 7 (5 min)                                  | John Kaufman, Gary Simanowitz, and Jeff Arnold |
| <b>K. Consideration of 2014 Draft Operating Budget and 10-Year Plan (20 min)</b><br>Board to approve 2014 Draft Operating Budget and 10-Year Plan   | John Kaufman and Staff                         |
| <b>L. Consideration of 2014 Draft Capital Budget and 10-Year Plan (15 min)</b><br>Board to approve 2014 Draft Capital Budget and 10-Year Plan       | John Kaufman and Staff                         |
| <b>M. Discussion of 2014 Draft Rate Schedule and 10-Year Plan (30 min)</b><br>Board to review and discuss 2014 Draft Rate Schedule and 10-Year Plan | John Kaufman and Staff                         |

## Staff Reports

### N. Administration (20 min):

- Human Resources Update
- Computers and Software
- Draft Procurement Policy and Procedures

John Kaufman and Lesia Hegeman

### O. Projects Update (10 min):

Staff to present brief status report on current and planned projects

Kayla Manning and others

### P. General Manager's Report (10 min):

- Government Affairs
- Community Relations
- Legislation and Regulation Update
- Operations:
  - Water Treatment
  - Water Distribution

John Kaufman

## Other Matters

### Q. Unfinished Business

Michael Bogner, Chairman

### R. New Business

Michael Bogner, Chairman

### S. Executive Session

Michael Bogner, Chairman

### T. Adjournment

Michael Bogner, Chairman

## Attachments