

LEAVENWORTH WATERWORKS DEPARTMENT

Serving the City of Leavenworth and Seven Rural Water Districts in Leavenworth and Jefferson Counties

Leavenworth Waterworks Board Meeting

601 Cherokee

Leavenworth, Kansas 66048-0576

Monday, September 23, 2013

5:00 – 8:00 PM CT

AGENDA

Board Meeting

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| A. Call to Order | Michael Bogner, Chairman |
| B. Roll Call/Announcement of Quorum | Michael Bogner, Chairman |
| C. Requests, Comments, Petitions by Members of the Public (5 min) | Michael Bogner, Chairman |
| D. Board Member Items Outside of Executive Session (5 min) | Michael Bogner, Chairman |
| E. Approve Minutes of Previous Meetings (5 min)
Board Meeting of September 9, 2013 | Michael Bogner, Chairman |

Consent Agenda

- | | |
|---|--------------------------|
| F. Consideration of Payroll Disbursements (5 min)
Payroll Disbursement of September 30, 2013 | Michael Bogner, Chairman |
| G. Consideration of Payment of Claims (10 min): <ul style="list-style-type: none">• Regular Claims• Special Claims• Special-Special Claims Board to approve various claims for payment | Lesia Hegeman |
| H. Consideration of Updated 2013 Schedule of Events (5 min)
Board to updated schedule of events | John Kaufman |

Regular Agenda

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| I. Presentation and Consideration of August Financial Statement and Investment Report (10 min)
Board to approve August 2013 Financial Statement and Investment Report | Lesia Hegeman |
| J. Consideration of Chemical Scales Purchase for North Plant (5 min)
Board to approve purchase of chemical scales for North Plant | Jim Adams |
| K. Consideration of pH Instrumentation Replacement and Installation for North Plant (5 min)
Board to approve replacement and installation of pH instrumentation for North Plant | Jim Adams |
| L. Consideration of Investment Policy (5 min)
Board to approve investment policy | Lesia Hegeman |

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| M. Consideration of IBM iSeries Capacity Upgrade (5 min)
Board to approve IBM iSeries capacity upgrade | Lesia Hegeman |
| N. Consideration of 2014 Operating Budget (15 min)
Board to approve 2014 Operating Budget | John Kaufman and Staff |
| O. Consideration of 2014 Capital Budget (15 min)
Board to approve 2014 Capital Budget | John Kaufman and Staff |
| P. Discussion of 2014 Rate Schedule -- Continued (30 min)
Board to approve 2014 Rate Schedule | John Kaufman and Staff |

Staff Reports

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|---|--------------------------------|
| Q. Administration (20 min): <ul style="list-style-type: none"> • Human Resources Update • Computers and Software • Draft Procurement Policy and Procedures | John Kaufman and Lesia Hegeman |
| R. Projects Update (10 min):
Staff to present brief status report on current and planned projects | Kayla Manning and others |
| S. General Manager's Report (10 min): <ul style="list-style-type: none"> • Government Affairs • Community Relations • Legislation and Regulation Update • Operations: <ul style="list-style-type: none"> ○ Water Treatment ○ Water Distribution | John Kaufman |

Other Matters

- | | |
|-------------------------------|--------------------------|
| T. Unfinished Business | Michael Bogner, Chairman |
| U. New Business | Michael Bogner, Chairman |
| V. Executive Session | Michael Bogner, Chairman |
| W. Adjournment | Michael Bogner, Chairman |

Attachments