

# LEAVENWORTH WATERWORKS DEPARTMENT

Serving the City of Leavenworth and Seven Rural Water Districts in Leavenworth and Jefferson Counties

## Leavenworth Waterworks Board Meeting

601 Cherokee

Leavenworth, Kansas 66048-0576

Monday, October 30, 2013

5:00 – 8:00 PM CT

## AGENDA

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### Board Meeting

- |   |                          |
|---|--------------------------|
| <b>A. Call to Order</b>   | Michael Bogner, Chairman |
| <b>B. Roll Call/Announcement of Quorum</b>  | Michael Bogner, Chairman |
| <b>C. Requests, Comments, Petitions by Members of the Public (5 min)</b>                    | Michael Bogner, Chairman |
| <b>D. Board Member Items Outside of Executive Session (5 min)</b>                           | Michael Bogner, Chairman |
| <b>E. Approve Minutes of Previous Meetings (5 min)</b><br>Board Meeting of October 14, 2013 | Michael Bogner, Chairman |

### Consent Agenda

- |   |                          |
|---|--------------------------|
| <b>F. Consideration of Payroll Disbursements (5 min)</b><br>Payroll Disbursement of October 31, 2013  | Michael Bogner, Chairman |
| <b>G. Consideration of Payment of Claims (10 min):</b> <ul style="list-style-type: none"><li>• Regular Claims</li><li>• Special Claims</li><li>• Special-Special Claims</li></ul> Board to approve various claims for payment | Lesia Hegeman            |
| <b>H. Consideration of Updated 2013 Schedule of Events (5 min)</b><br>Board to approve updated schedule of events   | John Kaufman             |

### Regular Agenda

- |   |              |
|---|--------------|
| <b>I. Presentation and Consideration of September Financial Statement and Investment Report (10 min)</b><br>Board to approve September 2013 Financial Statement and Investment Report | John Kaufman |
| <b>J. Consideration of Intake Pump Replacement (5 min)</b><br>Board to approve intake pump replacement  | Jeff Arnold  |

### Staff Reports

- |  |                                |
|--|--------------------------------|
| <b>K. Administration (20 min):</b> <ul style="list-style-type: none"><li>• Human Resources Update</li><li>• Computers and Software</li><li>• Policy and Procedures</li></ul> | John Kaufman and Lesia Hegeman |
| <b>L. Projects Update (10 min):</b><br>Staff to present brief status report on current and planned projects  | Kayla Manning and others       |

**M. General Manager's Report (10 min):**

John Kaufman

- Government Affairs
- Community Relations
- Legislation and Regulation Update
- Operations:
  - Water Treatment
  - Water Distribution

**Other Matters**

**N. Unfinished Business**

Michael Bogner, Chairman

**O. New Business**

Michael Bogner, Chairman

**P. Executive Session**

Michael Bogner, Chairman

**Q. Adjournment**

Michael Bogner, Chairman

**Attachments**