

LEAVENWORTH WATERWORKS DEPARTMENT

Serving the City of Leavenworth and Seven Rural Water Districts in Leavenworth and Jefferson Counties

Leavenworth Waterworks Board Meeting

601 Cherokee

Leavenworth, Kansas 66048-0576

Monday, November 25, 2013

5:00 PM

AGENDA

Board Meeting

- A. Call to Order
- B. Roll Call/Announcement of Quorum
- C. Requests, Comments, Petitions by Members of the Public
- D. Board Member Items Outside of Executive Session
- E. Approve Minutes of Previous Meetings
 - 1. Board to approve minutes of November 12, 2013 board meeting
 - 2. Board to approve minutes of November 15, 2013 board meeting

Consent Agenda

- F. Consideration of Payroll Disbursements
Payroll Disbursement of November 30, 2013
- G. Consideration of Payment of Claims:
 - Special Claims
 - Special-Special ClaimsBoard to approve various claims for payment

Regular Agenda

- H. Presentation and Consideration of October Financial Statement and Investment Report (10 min)
- I. Overview of Employee Health Recognition Award
- J. Consideration of Blue Cross Blue Shield Health Insurance Renewal (20 min)
- K. Consideration of Hach Service Agreement purchase
- L. Consideration of City's Request for Free or Reduce Water

Division Reports

- M. Administration
 - Desktop Computers
 - New Phone System
- N. Distribution & Engineering
 - RWD #8 Meeting Summary

- HR – New Employee, Mark Nash, tentative start Dec. 2nd (pending test results)
- Backflow Prevention Certification Training – Kenny Chastain

O. Plants

- Radio – Approved by FCC
- Well Cleaning Contract with Layne
- FEMA – Approved portion of overage (almost closed out)
- BG Consultants Lime Sludge Report (Questionable cost numbers)
- Department of Labor Inspection – Minor improvements to be provided in writing in coming weeks

P. Adjournment