

LEAVENWORTH WATERWORKS

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

HELD ON DECEMBER 22, 2014

A regular meeting of the Board of Directors of the Leavenworth Waterworks was held at 5:00 PM on Monday December 22, 2014 at the Leavenworth Waterworks located at 601 Cherokee, Leavenworth, Kansas 66048.

ATTENDANCE

Directors in Attendance

Greg Kaaz, Chairman
Richard Gervasini, ViceChairman
Howard Kirk, Member (phone)

Directors Absent (Excused)

Michael Bogner, Assistant Secretary
Teresa Wood, Secretary

Staff in Attendance

James Adams, North Plant Superintendent
Gary Simanowitz, South Plant Superintendent
Kayla Manning, PE, Engineer
Dennis Baragary, Sr., Manager of Distribution
Joel Mahnken, PE, General Manager

Others in Attendance

none

CALL TO ORDER

Chairman Kaaz called the meeting to order at 5:12 PM.

ROLL CALL, ANNOUNCEMENT OF QUORUM

Chairman Kaaz called Director Kirk to establish a quorum to address the Consent Agenda and Property Maintenance Agreement.

REQUESTS, COMMENTS, PETITIONS BY MEMBER OF THE PUBLIC

None

BOARD MEMBER ITEMS OUTSIDE OF EXECUTIVE SESSION

None

APPROVE MINUTES OF
DECEMBER 8, 2014

Tabled.

CONSIDERATION OF
CONSENT AGENDA FOR:

Upon motion from Director Kirk, seconded by Director Gervasini,
unanimously adopted

RESOLVED (No. 14474), that the Board approved:

A. PAYROLL
DISBURSEMENT

A. The payroll for the period ending December 31, 2014 amounting to gross pay of \$76,949.20 (composed of the following withholdings and deductions) Federal Income Tax - \$7,665.74; FICA- \$5,698.98; State Tax - \$2,592.45; KPERS - \$3,946.72, Insurance - \$2,519.85; United Way - \$128.50; Eq-flex - \$2,256.75; PEDC - \$1,304.83; Garnishment - \$755.00; Rent - \$217.50; Misc - \$37.50; and Direct Deposit - \$49,355.38, and including the following overtime amounts: Distribution - 40.5 hours @ \$1,272.76; North Plant - 14 hours @ \$392.80; South Plant - 20 hours @ \$562.74 be approved and disbursements made from the Revenue Fund for their respective amounts.

B. PAYMENT OF CLAIMS

B. The Special Claims \$336,836.33; and Special/Special Claims as follows: SASI \$1,393.55, Washington National Ins. Co. \$316.75, Price Chopper Meat Department \$595.98, and Schendel Pest Services \$56.83 the checks be drawn on the Revenue Fund for their respective amounts.

PRESENTATION AND
CONSIDERATION OF
NOVEMBER FINANCIAL
REPORT

Tabled.

CONSIDERATION OF
PURCHASING POLICY

Tabled.

CONSIDERATION OF
PROPERTY MAINTENANCE
AGREEMENT WITH KANSAS
DEPARTMENT OF
CORRECTIONS (KDOC)

Upon motion from Director Kirk, seconded by Director Gervasini,
and unanimously adopted, it was

RESOLVED (No.14475), that the Board approved agreement with the KDOC for the use of the monofill property for grazing and agricultural purposes.

PRESENTATION OF WORK PLAN FOR 2015 Tabled.

STAFF REPORTS Tabled.

CONSIDERATION OF KANSAS MUNICIPAL UTILITIES, INC. (KMU) MEMBERSHIP Upon motion from Director Gervasini, seconded by Director Kirk, and unanimously adopted, it was

RESOLVED (**No. 14476**), that the Board approved a 2015 membership with Kansas Municipal Utilities (KMU) for \$1,000.00 at the 2014 rate.

ADJOURNMENT There being no further urgent business to come before the Board, Chairman Kaaz adjourned the meeting at 5:15 pm.

Approved 2014

Greg Kaaz, Chairman

Teresa Wood, Secretary