

# LEAVENWORTH WATERWORKS

## MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

HELD ON DECEMBER 28, 2015

A regular meeting of the Board of Directors of the Leavenworth Waterworks was held at 12:56 PM on Monday, December 28, 2015 at the Leavenworth Waterworks located at 601 Cherokee, Leavenworth, Kansas 66048.

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### ATTENDANCE

#### **Directors in Attendance**

Richard Gervasini, Chairman  
Christi Norris, Secretary (by phone)  
Greg Kaaz, Member

#### **Directors Absent (Excused)**

Teresa Wood, Vice Chairman  
Davis Moulden, Assistant Secretary

#### **Staff in Attendance**

Lesia Hegeman, Manager of Finance  
Jeffrey Arnold, Manager of Plants  
Kayla Manning, Engineer

#### **Others in Attendance**

None

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### CALL TO ORDER

Chairman Gervasini called the meeting to order at 12:56 PM.

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### ROLL CALL, ANNOUNCEMENT OF QUORUM

Chairman Gervasini noted that a quorum was present.

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REQUESTS, COMMENTS,  
PETITIONS BY MEMBER OF  
THE PUBLIC

None

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BOARD MEMBERS ITEMS  
OUTSIDE OF EXECUTIVE  
SESSION

None

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APPROVE MINUTES OF  
DECEMBER 14, 2015

TABLED UNTIL NEXT BOARD MEETING.

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CONSIDERATION OF CONSENT  
AGENDA FOR:

Upon motion from Director Kaaz, seconded by Director Norris,  
unanimously adopted ....

**RESOLVED (No. 14601)** that the Board approved:

A. PAYROLL DISBURSEMENT

A. The payroll for the period ending December 31, 2015 amounting to gross pay of \$79,010.04 (composed of the following withholdings and deductions) Federal Income Tax - \$7,837.72; FICA- \$5,934.11; State Tax - \$2,636.52; KPERS -\$4,724.24, Insurance - \$2,564.56; United Way - \$152.13; Eq-flex - \$1,547.93; PEDC - \$2,774.68 ; Garnishment - \$755.00; Rent - \$217.50; Misc - \$22.50; Optional Life \$205.80 and Direct Deposit - \$49,637.35, and including the following overtime amounts: Distribution - 36 hours @ \$1,204.47; North Plant - 9 hours @ \$272.87; South Plant - 8 hours @ \$241.98 be approved and disbursements made from the Revenue Fund for their respective amounts.

B. PAYMENT OF CLAIMS

B. The Special Claims \$283,578.13 and Special/Special Claims as follows: Henry Martens Chevrolet-Cadillac \$24,116.00 the check be drawn on the Revenue Fund for their respective amounts.

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ADJOURNMENT

There being no further business to come before the Board, Director Gervasini adjourned the meeting.

Approved \_\_\_\_\_ 2015

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Richard Gervasini, Chairman

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Christi Norris, Secretary