

LEAVENWORTH WATERWORKS

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

HELD ON MAY 11, 2015

A regular meeting of the Board of Directors of the Leavenworth Waterworks was held at 5:00 PM on Monday May 11, 2015 at the Leavenworth Waterworks located at 601 Cherokee, Leavenworth, Kansas 66048.

ATTENDANCE

Directors in Attendance

Richard Gervasini, Chairman
Teresa Wood, Vice Chairman
Greg Kaaz, Member

Directors Absent (Excused)

Christi Norris, Secretary
Davis Moulden, Assistant Secretary

Staff in Attendance

Joel Mahnken, PE, General Manager
Lesia Hegeman, Manager of Finance
Jeffrey Arnold, Superintendent of Plants
Kayla Manning, Engineer
Dennis Baragary, Manager of Distribution

Others in Attendance

CALL TO ORDER

Chairman Gervasini called the meeting to order at 5:00 PM.

ROLL CALL, ANNOUNCEMENT OF QUORUM

Chairman Gervasini noted that a quorum was present.

REQUESTS, COMMENTS, PETITIONS BY MEMBER OF THE PUBLIC

NONE

BOARD MEMBER ITEMS
OUTSIDE OF EXECUTIVE
SESSION

NONE

APPROVE MINUTES OF
APRIL 27, 2015

Upon motion from Director Wood, seconded by Director Kaaz, unanimously adopted ...

RESOLVED (No. 14531) that the Board approved the April 27, 2015 minutes.

CONSIDERATION OF
CONSENT AGENDA FOR:

Upon motion from Director Kaaz, seconded by Director Wood, unanimously adopted ...

RESOLVED (No. 14532), that the Board approved:

A. PAYROLL
DISBURSEMENT

A. The payroll for the period ending May 15, 2015 amounting to gross pay of \$79,124.97 (composed of the following withholdings and deductions) Federal Income Tax - \$7,604.32; FICA- \$5,859.58; State Tax - \$2,573.65; KPERS - \$4,715.88, Insurance - \$2,328.02; United Way - \$152.13; Eq-flex - \$2,152.34; PEDC - \$2,824.68; Garnishment - \$927.68; Rent - \$217.50; Misc - \$35.00; and Direct Deposit - \$49,734.19, and including the following overtime amounts: Distribution - 24.50 hours @ \$763.73; North Plant - 5 hours @ \$164.48; South Plant - 21 hours @ \$623.84 be approved and disbursements made from the Revenue Fund for their respective amounts.

B. PAYMENT OF CLAIMS

B. The Regular Claims \$277,459.24; Special Claims \$208,930.65; and Special/Special Claims as follows: Kansas Gas Service \$791.23, Westar Energy \$33,905.37, the checks be drawn on the Revenue Fund for their respective amounts.

STAFF REPORTS

ADMINISTRATION

1. The audit work continues.
2. Water week - posters from Xavier School are on display at the Leavenworth Library.
3. The next Board meeting - Tuesday, May 26 due to Memorial Day Holiday

DISTRIBUTION AND ENGINEERING

Water Distribution Summary

1. Columbia Ave – Spruce to Michigan, Spruce - Columbia to Broadway and Delaware Street 16th Street to 13th Street – NPL contract signed May 11, 2015.
2. 16th Quincy/Olive – 14th to Newman/14th St, North of Vilas/Kingman – Quincy to Ohio – NPL is in the process of collecting signatures for bonding and contracts.
3. KDOT Facility (16490 Springdale Rd) Contractor is opening digging to 22nd street.
4. Thornton Ave – Nothing new.
5. 9th and Osage – working on pipe bursting the old main.

Water Distribution Operations

Between April 24th, 2015 and May 7th, 2015

Valves and Fire Hydrants (new and replacements): none

- a. Water-Line Breaks: none
- b. New Services: none
- c. Service Kills: none

City of Leavenworth Projects

1. 4th and Poplar Geometric Improvements - relocated waterline to be out of the way of catch basin and storm pipe.
2. Cherokee Box west of 11th Street – Nothing New.
3. 2nd Street Bridge – nothing new.
4. Stove Factory Lofts – nothing new.
5. 9th and Osage – working on pipe bursting the old main

PLANTS TREATMENT

North Plant Summary

1. Scada system – Pedrotti continues to work on reporting issues.
2. Ordered high voltage buss maintenance from Capital Electric.

South Plant Summary

1. Scada system – Pedrotti continues to work on resolving the programming problems.
2. Generators – Working on land acquisition.
3. Ordered high voltage buss maintenance from Capital Electric.
4. Blaser Excavating finished cleaning the lagoon.

GENERAL MANAGER

1. Attended KMU Annual Conference in Wichita, May 5th to 8th.
 2. KMU Safety Compliance trainer had the 1st job safety meeting April 30, 2015.
 3. GM is working on data analysis for the master plan.
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ADJOURNMENT

There being no further business to come before the Board, Director Gervasini adjourned the meeting.

Approved _____ 2015

Richard Gervasini, Chairman

Christi Norris, Secretary