

LEAVENWORTH WATERWORKS

MINUTES OF A MEETING OF
THE BOARD OF DIRECTORS

HELD ON DECEMBER 21, 2016

A regular meeting of the Board of Directors of the Leavenworth Waterworks was held at 1:00 PM on Wednesday December 21, 2016 at the Leavenworth Waterworks located at 601 Cherokee, Leavenworth, Kansas 66048.

ATTENDANCE

Directors in Attendance

Christi Norris, Secretary
William Daniels, Assistant Secretary
Richard Gervasini, Member

Directors Absent (Excused)

Greg Kaaz, Chairman
Teresa Wood, Vice Chairman

Staff in Attendance

Joel Mahnken, PE, General Manager
Lesia Hegeman, Manager of Finance
Dennis Baragary, Manager of Distribution
Gary Simanowitz, Manager of Plants
Kayla Manning, Engineering

Others in Attendance

CALL TO ORDER

Director Norris called the meeting to order at 1:00 PM.

ROLL CALL,
ANNOUNCEMENT OF
QUORUM

Director Norris noted that a quorum was present.

REQUESTS, COMMENTS,
PETITIONS BY MEMBER OF
THE PUBLIC

None

BOARD MEMBER ITEMS
OUTSIDE OF EXECUTIVE
SESSION

None

CONSIDERATION OF CONSENT
AGENDA

Upon motion from Director Gervasini, seconded by Director Daniels,
the consent agenda, motion passed 3-0 ...

RESOLVED (No. 14726), that the Board approved:

PAYMENT OF CLAIMS

The Regular Claims \$283,791.92, Special/ Special Claims \$581.40 the
checks be drawn on the Revenue Fund for their respective amounts.

ADMINISTRATION

- Worked on December Financial Statements
- BC/BS enrollment

WATER DISTRIBUTION SUMMARY

- Thornton St – 10th Ave to 5th St Waterline Replacement
Nothing new.
- Franklin/Newman/Klemp/Grand – Quincy to Halderman Waterline Replacement
Project is finished.
- Cherokee Street Waterline Replacement
Nothing new.
- Spruce St – 19th to Terrace Waterline Replacement (2017)
Reviewing final plans.
- Kiowa Street
Nothing new.
- Industrial Park – 14th St, north of Eisenhower (2017)
Nothing new

City Projects Summary

1. Ottawa- 7th to Broadway (storm)
Project may be put on hold for winter.
2. Desoto Road and Eisenhower
Staff attended meeting for utility conflicts. Only issue will be at Desoto Road and Eisenhower. Staff will work with Lan-Del for relocation of metering point.

Water Distribution Operations

Between December 8th, 2016 and December 21st, 2016 the following water-distribution activities have occurred:

- Water Line Breaks: four 2-inch and two 6-inch
- Service Renewals without Main Replacements: one

GENERAL MANAGER'S REPORT

- The December KMU Safety Training was held the 13th. The topic was "Winter Driving Techniques"
- Worked on professional development hours to maintain engineering licenses.
- Attended the ground breaking for the Leavenworth Business & Technology Park.

ADJOURNMENT There being no further business to come before the Board, Director Norris adjourned the meeting.

Approved _____ 2017

Greg Kaaz, Chairman

Christi Norris, Secretary