

LEAVENWORTH WATERWORKS

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

HELD ON MARCH 23, 2020

A regular meeting of the Board of Directors of the Leavenworth Waterworks was held at 5:00 PM on Monday, March 23, 2020 at the Leavenworth Waterworks located at 601 Cherokee, Leavenworth, Kansas 66048. The meeting was conducted by e-mail due to the stay-at-home order issued the prior week to protect the health of the board members and staff.

ATTENDANCE

Directors in Attendance

Richard Gervasini, Chairman
Eric Peterson, Secretary
Storm Savage, Assistant Secretary
Christi Norris, Vice Chairman
William Daniels

Directors Absent (Excused)

Staff in Attendance

Joel Mahnken, General Manager

Others in Attendance

CALL TO ORDER

Director Gervasini, called the meeting to order at 5:00 PM.

ROLL CALL,
ANNOUNCEMENT OF
QUORUM

Director Gervasini noted that a quorum was present, electronically.

REQUEST, COMMENTS,
PETITIONS BY MEMBERS OF
THE PUBLIC

None

BOARD MEMBER ITEMS
OUTSIDE OF EXECUTIVE
SESSION

None

APPROVE MINUTES OF
MARCH 9, 2020

Tabled

CONSIDERATION OF
CONSENT AGENDA

Upon motion from Director Daniels, seconded by Director Gervasini, motion passed 5-0...

A. PAYROLL
DISBURSEMENT OF
MARCH 31, 2020

RESOLVED (No. 15055), that the Board approved:

A. The payroll for the period ending March 31, 2020 amounting to gross pay of \$82,341.94 (composed of the following withholdings and deductions) Federal Income Tax - \$5,759.04; FICA- \$6,161.23; State Tax - \$3,266.43; KPERS -\$4,872.69; KPERS-back \$115.49, Insurance - \$2,689.77; United Way - \$145.50; Eq-flex - \$1,501.21; PEDC - \$2,125.00; Misc - \$237.50, Garnishment \$210.50, Deposit - \$54,759.44 including the following overtime amounts: Distribution 7 hours @ \$188.16; North Plant 8 hours @ \$252.18 and South Plant 4 hours @ \$94.98 be approved and disbursements made from the Revenue Fund for their respective amounts.

B. PAYMENT OF CLAIMS

B. Special Claims \$383,234.79 and Special/Special Claims as follows: Time Warner Cable \$364.99, KRWA \$1,135.00, Verizon Wireless \$280.07, Home Depot \$517.33, Tractor Supply \$99.99, AT&T \$1,037.16, checks be drawn on the Revenue Fund for their respective amounts.

CONSIDERATION OF
FEBRUARY FINANCIAL
STATEMENTS

Tabled

DISCUSSION REGARDING
RESPONSE TO COVID-19 Tabled

DIVISION REPORTS Tabled

ADJOURNMENT There being no further business to come before the Board, Director Gervasini
adjourned the meeting.

Approved _____ 2020

Richard Gervasini, Chairman

Eric Peterson, Secretary