

LEAVENWORTH WATERWORKS

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

HELD ON MAY 11, 2020

A regular meeting of the Board of Directors of the Leavenworth Waterworks was held at 5:00 PM on Monday, May 11, 2020 at the Leavenworth Waterworks located at 601 Cherokee, Leavenworth, Kansas 66048.

ATTENDANCE

Directors in Attendance

Richard Gervasini, Chairman
Christi Norris, Vice Chairman
Eric Peterson, Secretary
William Daniels

Directors Absent (Excused)

Storm Savage, Assistant Secretary

Staff in Attendance

Joel Mahnken, General Manager
Lesia Hegeman, Manager of Finance
Neil Seichepine, Manager of Plants
Dennis Baragary, Manager of Distribution
Lisa Kanoy, South Plant Superintendent

Others in Attendance

CALL TO ORDER

Director Gervasini, called the meeting to order at 5:00 PM.

ROLL CALL,
ANNOUNCEMENT OF
QUORUM

Director Gervasini noted that a quorum was present.

REQUEST, COMMENTS,
PETITIONS BY MEMBERS OF
THE PUBLIC

Lance Lozenski, developer of a new subdivision Moonlight Lake, requested a waiver on the frontage cost charged for the existing waterline. The Board was in consensus, the frontage cost charged is to be paid.

BOARD MEMBER ITEMS
OUTSIDE OF EXECUTIVE
SESSION

None

APPROVE MINUTES OF
APRIL 27, 2020

Upon motion from Director Peterson, seconded by Director Daniels, motion passed 4-0.

RESOLVED (No. 15062), that the Board approved minutes from April 27, 2020.

CONSIDERATION OF
CONSENT AGENDA

Upon motion from Director Peterson, seconded by Director Norris, motion passed 4-0...

A. PAYROLL
DISBURSEMENT OF MAY
15, 2020

RESOLVED (No. 15063), that the Board approved:

A. The payroll for the period ending May 15, 2020 amounting to gross pay of \$85,049.30 (composed of the following withholdings and deductions) Federal Income Tax - \$6,016.97; FICA- \$6,368.42; State Tax - \$3,379.95; KPERS -\$5,064.00; KPERS-back \$123.49, Insurance - \$2,676.31; United Way - \$145.50; Eq-flex - \$1,501.21; PEDC - \$2,432.50; Misc - \$237.50, Garnishment \$210.50, and Deposit - \$56,892.95 including the following overtime amounts: Distribution 15 hours @ \$557.69 and North Plant 4 hours @ \$121.14 be approved and disbursements made from the Revenue Fund for their respective amounts.

B. PAYMENT OF CLAIMS

B. The Regular Claims \$182,544.53, Special Claims \$259,851.12 and Special/Special Claims as follows: Leavenworth Co Treasurer \$69.75, Evergy \$34,796.20 and Kansas Gas Service \$968.76 checks be drawn on the Revenue Fund for their respective amounts.

CONSIDERATION OF LIME
SLAKERS

The treatment plants use slakers to combine lime and water into a slurry to provide pH adjustments and to soften our raw water. The current lime

slakers at the South Plant were installed in 2000 and have a 600 lb /hr capacity. To account for the HCW and future demands, staff recommends the purchase of 2 slakers with higher capacity and increased efficiency. JCI Industries was the best of the three quotes obtained at a cost of \$280,000 including installation.

Upon motion from Director Peterson, seconded by Director Norris, the motion passed 4-0...

RESOLVED (No. 15064), that the Board approved the bid to purchase Integrity lime slakers from JCI Industries, not to exceed \$280,000.00 including installation.

DIVISION REPORTS

ADMINISTRATION SUMMARY

- Worked on preliminary audit
- Financials
- Billing - pdf

WATER DISTRIBUTION PROJECTS

1. Stoneleigh Court and 18th St (2020)
Benesch is finishing the easement to connect to Michigan St.
2. Dakota Waterline Replacement Project (2020)
NPL has installed the first block of pipe.

City/County Projects

1. Eisenhower Road Project
Final documents were received for review. Project is expected to begin later this year.
2. Thornton Road Project
Nothing new.
3. Misc Stormwater Projects and Sanitary I/I
Nothing new.

Water Distribution Operations

Between April 23rd, 2020 and May 7th, the following water-distribution activities have occurred:

- a. Service Kills: one
- b. Water line breaks: one 6"

TREATMENT PLANT SUMMARY

Ohio Street Booster Station

Nothing new to report

North Plant Summary

1. Douglas Pump continues to work on the new submersible pump at the Intake. It ran for a full day then some adjusting needed to be done. Was turned back on Tuesday evening.

South Plant Summary

1. Layne continues to work on lateral #7
2. Levee repairs are ongoing.

GENERAL MANAGER'S REPORT

- Made arrangements with CCNEK for Billing Assistance Program.
- Proceed construction permit applications to KDA-DWR and Leavenworth County P&Z for HCW Wellhouse
- Reviewed property appraisal for Highway 5 property.

EXECUTIVE SESSION

At 5:25PM, the Board recessed the regular meeting for 20 minutes, entered executive session to discuss acquisition of real property. Upon motion from Director Daniels, seconded by Director Norris, the motion passed 4-0...

RESOLVED (No.), that the Board recessed the regular Board meeting and entered into executive session.

At 5:45PM, the Board ended the executive session and resumed the regular board meeting. Upon motion from Director Daniels, seconded by Director Norris, the motion passed 4-0...

RESOLVED (No.), that the Board ended the executive session and resumed the regular board meeting. No action taken.

ADJOURNMENT

There being no further business to come before the Board, Director Gervasini adjourned the meeting.

Approved _____ 2020

Richard Gervasini, Chairman

Eric Peterson, Secretary