

**LEAVENWORTH WATERWORKS**

MINUTES OF A MEETING OF  
THE BOARD OF DIRECTORS

HELD ON OCTOBER 9, 2017

A regular meeting of the Board of Directors of the Leavenworth Waterworks was held at 5:00 PM on Monday, October 9, 2017 at the Leavenworth Waterworks located at 601 Cherokee, Leavenworth, Kansas 66048.

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ATTENDANCE

**Directors in Attendance**

Christi Norris, Secretary (by phone)  
William Daniels, Assistant Secretary  
Richard Gervasini, Member

**Directors Absent (Excused)**

Greg Kaaz, Chairman  
Teresa Wood, Vice Chairman

**Staff in Attendance**

Joel Mahnken, PE, General Manager  
Lesia Hegeman, Manager of Finance  
Gary Simanowitz, Manager of Plants

**Others in Attendance**

None

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CALL TO ORDER

Director Gervasini called the meeting to order at 5:00 PM.

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ROLL CALL,  
ANNOUNCEMENT OF  
QUORUM

Director Gervasini noted that a quorum was present.

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REQUESTS,  
COMMENTS, PETITIONS  
BY MEMBER OF THE  
PUBLIC

None

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BOARD MEMBER ITEMS  
OUTSIDE OF EXECUTIVE  
SESSION

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APPROVE MINUTES OF  
SEPTEMBER 25, 2017

Upon motion from Director Norris, seconded by Director Daniels, the minutes of September 25, 2017, motion passed 3-0 ...

**RESOLVED (No. 14809)**, that the Board approved the September 25, 2017 minutes.

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CONSIDERATION OF  
CONSENT AGENDA

Upon motion from Director Daniels, seconded by Director Norris, the consent agenda, motion passed 3-0 ...

A. PAYROLL  
DISBURSEMENT OF  
OCTOBER 15, 2017

**RESOLVED (No. 14810)**, that the Board approved:

A. The payroll for the period ending October 15, 2017 amounting to gross pay of \$82,855.39 (composed of the following withholdings and deductions) Federal Income Tax - \$8,361.18; FICA - \$6,194.61; State Tax - \$3,228.60; KPERS - \$4,950.37; KPERS-buyback \$119.15, Insurance - \$2,122.20; United Way - \$170.71; Eq-flex - \$1,503.37; PEDC - \$2,787.50; Garnishment - \$875.00; Misc - \$25.00, and Deposit - \$52,517.70 including the following overtime amounts: Distribution - 43.50 hours @ \$1,414.43; North Plant - 8 hours @ \$257.22; South Plant - 4 hours @ \$134.70 be approved and disbursements made from the Revenue Fund for their respective amounts.

B. PAYMENT OF CLAIMS

B. The Regular Claims \$108,573.85, Special Claims \$400,997.06 and a Special/Special Claim as follows: Ks Gas Service \$193.04, Westar Energy \$40,027.49, AT&T \$181.10, and SASI \$1,111.54 checks be drawn on the Revenue Fund for their respective amounts.

Upon motion by Director Norris, seconded by Director Daniels the remainder of the agenda was tabled. Motion passed 3-0...

**RESOLVED (No. 14811)**, that the Board approved to table the remainder of the agenda.

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ADJOURNMENT      There being no further business to come before the Board, Director Gervasini adjourned the meeting.

Approved \_\_\_\_\_ 2017

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Richard Gervasini, Member

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Christi Norris, Secretary