

LEAVENWORTH WATERWORKS

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

HELD ON OCTOBER 12, 2015

A regular meeting of the Board of Directors of the Leavenworth Waterworks was held at 5:00 PM on Monday, October 12, 2015 at the Leavenworth Waterworks located at 601 Cherokee, Leavenworth, Kansas 66048.

ATTENDANCE

Directors in Attendance

Richard Gervasini, Chairman
Christi Norris, Secretary
Davis Moulden, Assistant Secretary
Greg Kaaz, Member

Directors Absent (Excused)

Teresa Wood, Vice Chairman
Christi Norris, Secretary

Staff in Attendance

Joel Mahnken, PE, General Manager
Lesia Hegeman, Manager of Finance
Jeffrey Arnold, Superintendent of Plants
Dennis Baragary, Manager of Distribution
Kayla Manning, Engineer

Others in Attendance

CALL TO ORDER

Chairman Gervasini called the meeting to order at 5:00 PM.

ROLL CALL, ANNOUNCEMENT OF QUORUM

Chairman Gervasini noted that a quorum was present.

REQUESTS, COMMENTS,
PETITIONS BY MEMBER OF
THE PUBLIC

None

BOARD MEMBERS ITEMS
OUTSIDE OF EXECUTIVE
SESSION

None

CONSIDERATION OF CONSENT
AGENDA FOR:

Upon motion from Director Kaaz, seconded by Director Moulden, unanimously adopted

RESOLVED (No.) that the Board approved:

A. PAYROLL DISBURSEMENT

A. The payroll for the period ending October 15 , 2015 amounting to gross pay of \$77,231.03 (composed of the following withholdings and deductions) Federal Income Tax - \$7,638.19; FICA- \$5,765.48; State Tax - \$2,554.38; KPERS -\$4,616.55, Insurance - \$2,564.56; United Way - \$152.13; Eq-flex - \$1,547.93; PEDC - \$2,774.68 ; Garnishment - \$755.00; Rent - \$217.50; Misc - \$22.50; and Direct Deposit - \$48,622.13, and including the following overtime amounts: Distribution - 33.50 hours @ \$1148.42; North Plant - 11 hours @ \$339.16; South Plant – 12 hours @ \$370.92 be approved and disbursements made from the Revenue Fund for their respective amounts.

B. PAYMENT OF CLAIMS

B. The Regular Claims \$150,155.25, Special Claims \$262,040.40 and Special/Special Claims as follows: Kansas Gas Service \$189.12, Westar Energy \$35,784.49, Advance Erosion Solution \$770.67 and Heartland Midwest \$530.67 the check be drawn on the Revenue Fund for their respective amounts.

CONSIDERATION OF
AUGUST FINANCIAL
REPORT

CONSIDERATION OF NPL CHANGE ORDER 2 ON COLUMBIA	In change order 1 NPL didn't have a 1" service connection in the field log, so it was omitted in the total items. Change order #2: 1" copper service connection installed at Columbia and Frank for a price of \$1,595.61.
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Administration

- Director Gervasini asked staff to contact other Water Districts about their billing system, and research an alternative to the IBM system.

TREATMENT

- Director Gervasini stated he would like a demonstration and have a Board meeting at one of the plants.

GENERAL MANAGER

- Joel received an appointment to the Missouri River Basin Advisory Committee for the Kansas Water Authority. The first meeting is scheduled for Oct 15th in Atchison.
- Staff made contact with the Leavenworth Co. Health Dept. to arrange for flu shots.
- United Way Board contribution - \$3,500.00 donation from tower fund.
- The Employee Christmas Luncheon has been scheduled for December 8th at the Riverfront Community Center.
- Continued to work on the Master Plan

ADJOURNMENT

There being no further business to come before the Board, Director Gervasini adjourned the meeting.

Approved _____ 2015

Richard Gervasini, Chairman

Christi Norris, Secretary