

LEAVENWORTH WATER DEPARTMENT

MINUTES OF A MEETING OF THE BOARD OF DIRECTORS

HELD ON SEPTEMBER 8, 2014

A regular meeting of the Board of Directors of the Leavenworth Water Department was held at 5:00 PM on Monday, September 8, 2014 at the Leavenworth Water Department located at 601 Cherokee, Leavenworth, Kansas 66048.

ATTENDANCE

Directors in Attendance

Greg Kaaz, Chairman
Richard Gervasini, Vice Chairman
Teresa Wood, Secretary
Michael Bogner, Assistant Secretary
Howard Kirk, Member

Directors Absent (Excused)

Staff in Attendance

Joel Mahnken, General Manager
Lesia Hegeman, Finance Manager
Jeffrey Arnold, Water Treatments Manager
Gary Simanowitz, South Plant Superintendent
Kayla Manning, PE, Engineer
Dennis Baragary, Sr., Manager of Distribution

Others in Attendance

CALL TO ORDER

Chairman Kaaz called the meeting to order at 5:00 PM.

ROLL CALL, ANNOUNCEMENT OF QUORUM

Chairman Kaaz noted that a quorum was present.

BOARD MEMBER ITEMS OUTSIDE OF EXECUTIVE SESSION

Director Bogner requested the Manager's Brief be included in all future board packages.

APPROVE MINUTES OF AUGUST 25, 2014

Upon motion from Director Bogner, seconded by Director Wood, the motion was adopted

RESOLVED (No. 14440), that the Board approved the minutes from the regular Board meeting held on August 25, 2014.

CONSIDERATION OF
CONSENT AGENDA FOR:

Upon motion from Director Kirk, seconded by Director Gervasini, unanimously adopted

RESOLVED (No. 14441), that the Board approved:

A. PAYROLL
DISBURSEMENT

A. The payroll for the period ending September 15, 2014 amounting to gross pay of \$78,193.65 (composed of the following withholdings and deductions) Federal Income Tax - \$7,405.78; FICA- \$5,763.24, State Tax - \$2,554.29; KPERS - \$4,018.09, Insurance - \$2,402.01; United Way - \$128.50; Eq-flex - \$2,479.67; PEDC - \$3,206.16; Garnishment - \$755.00; Rent - \$217.50; Misc - \$37.50; and Direct Deposit - \$49,225.91, and including the following overtime amounts: Distribution - 23 hours @ \$717.81; North Plant - 32 hours @ \$960.13; South Plant - 29.50 hours @ \$867.19 be approved and disbursements made from the Revenue Fund for their respective amounts.

B. PAYMENT OF CLAIMS

B. The Regular Claims \$196,580.03; Special Claims \$205,455.00; and Special/Special Claim as follows: KS Gas Service \$213.13, Westar Energy \$42,612.75, KWEA \$250.00 and California Contractors Supplies \$109.90 the checks be drawn on the Revenue Fund for their respective amounts.

CONSIDERATION OF 2014
DUES FOR MISSOURI RIVER
PUBLIC WATER SUPPLIES
ASSOCIATION

Upon motion of Director Wood, seconded by Director Gervasini, and Director Bogner voted nay, the motion was adopted

RESOLVED (No. 14442), that the Board approved the payment of \$750.00 dues to the Missouri River Public Water Supplies Association.

CONSIDERATION OF COLOR
PRINTER

The decision was tabled, until more bids could be presented.

STAFF REPORTS

ADMINISTRATION

- City free water issue - pending item
- Drop Box and exterior work - pending item
- Lead and copper testing - letter of samples results was sent out to the 30 customers.

- Black and Veatch American Royal BBQ invitation, October 3, 2014.
- MS server – waiting on a quote from AOS to replace the existing server.

DISTRIBUTION AND ENGINEERING

- Drawings for Riverfront Park Pipe/Riverbank Repair
- GIS Tablets arrived
- Office Roof – American Roofing has installed 95% of the new roof.
- Fence – contractor has purchased material, but waiting for the parking lot to be resurfaced.
- Pavement – staff will follow up with Contractor to get a start date.

DISTRIBUTION OPERATIONS

- New service connection : none
- Kills: none
- Valves and hydrants: none
- Breaks: one – 2 inch, one- 4 inch and one 6 - inch
- Radio read installation: 79
- Main Replacements: none
- Service Transfers – four

LWD PROJECTS

- Columbia Ave – Spruce to Michigan (and Spruce Columbia to Broadway) – nothing new
- Delaware Street 16th Street to 13th Street – nothing new
- Hampton Inn – nothing new
- Stove Factory Lofts – nothing new
- Quincy at 16th Street/Olive 14th to Newman/14th St North of Vilas/Kingman-Quincy to Ohio

CITY OF LEAVENWORTH PROJECTS

- 4th and Poplar – nothing new
- 5TH Ave and Prospect/5th Street and Oak/18th Street – work on Oak should begin soon.
- Sherman – lowered 2-inch PVC for new storm pipe/swale
- 2nd Street Bridge Replacement
- Marion and Girard
- City Sidewalk and Street overlay projects
- Cherokee box west of 11th Street

- KDOT facility sewer (16490 Springdale Rd)
- 2014 KLINK ADA Ramp improvements

PLANTS

- Generator Contract
- Wells Study – Layne has completed the study, waiting on results
- Pole Barn Prep
- Hot Water Heater – JF Denney replaced the hot water heater.

ADJOURNMENT

There being no further business to come before the Board, Chairman Kaaz adjourned the meeting.

Approved _____ 2014

Greg Kaaz, Chairman

Teresa Wood, Secretary